



2025 INFORMATION & APPLICATION PACKET

stevensonmainstreet.org

2025 Micro-Grant Program Information Packet

INTRODUCTION

The Biz-Collaboration Micro-Grant Program is offered to downtown businesses who are collaborating on an event or promotion that brings people to Downtown Stevenson during the shoulder season. The program is administered by the Stevenson Downtown Association, a local non-profit Main Street organization whose mission is to promote and revitalize Downtown Stevenson and enrich our local heritage.

PURPOSE

To promote creative ways for businesses to collaborate, create excitement and draw attention to their businesses and downtown. It is also a fun way for businesses to get to know one another and receive monetary and promotional support from the downtown association.

GRANT AMOUNT & REIMBURSEMENT

The Stevenson Downtown Association may award up to \$250 per participating business.

As a reimbursement grant, the Stevenson Downtown Association will reimburse monies for the Biz-Collaboration project in full within 30 days of receiving the grant report form, along with eligible receipts as proof.

PROGRAM FUNDING

Our grant program is funded, in part, by local businesses taking part in the Main Street Tax Credit Incentive Program (MSTCIP). Through the WA DOR, businesses can contribute a portion of their WA state B&O tax to the Stevenson Downtown Association and receive a tax credit in the amount of 75% of their contribution the following calendar year. More information is available at stevensonmainstreet.org/taxcredit.

ELIGIBILITY & APPLICATION PROCESS

A. Who is eligible?

- Owner(s) of a downtown business when 2 or more businesses collaborate on an event or promotion downtown:
 - Each participating business in a project is eligible for up to a \$250 grant.
 - Project costs including advertising, staff costs, food & miscellaneous expenses for conducting the event or promotion.
- Businesses must be located within the Stevenson Downtown Association “Main Street Program” Area (see attached map).

B. What type of project is eligible?

- Any new event, activity or promotion when 2 or more businesses collaborate together that brings people downtown during the shoulder season.

C. When will grants be available?

- The application process will be open for as long as funding is available each year.

D. What are the limitations?

- Maximum grant per business is \$250.
- 2 or more businesses must participate
- Shoulder season projects only, within the months of October – April.

E. What is the 2025 grant cycle?

- Projects in this cycle must take place between March 1 – April 30 or October 1 – December 12, 2025.
- Approved businesses must submit a full reimbursement report by December 15, 2025.
- Separate payments, in full up to \$250, shall be paid to each grantee of the project within 30 days of receiving a grant report with approved project receipts from all entities.

G. What is the application process?

1. Submit grant application via email to grants@stevensonmainstreet.org, in person at our office at 167 2nd Street (shared with Chamber), or by mail to Stevenson Downtown Association, PO Box 1037, Stevenson WA 98648.
2. The Stevenson Downtown Association and Economic Vitality Committee will review applications and will approve or deny them.
3. All applicant(s) will be notified by email when approved or denied.
4. Deviation from an approved project may disqualify the applicant from the grant program. Changes must be approved by the downtown association in order for funding.
5. Projects in this grant cycle must be completed and grant reimbursement reports submitted in full by December 15, 2025.

6. Separate grant payments, in full up to \$250, shall be paid to each of the participating businesses within 30 days of downtown association receiving a grant report with approved receipts from all participating entities.

H. Program Administration

The Stevenson Downtown Association Economic Vitality Committee is responsible for overseeing the review of all applications and is responsible for administration of the Biz-Collaboration Micro-Grant Program with the support of the Promotion Committee and Executive Director. The Stevenson Downtown Association Board budgets all Main Street programs on an annual basis and has final authority for the disbursement of funds.

Need more information or resources?

- Contact director@stevensonmainstreet.org.
- Visit the Stevenson Downtown Association website to fill out or download applicable forms at stevensonmainstreet.org/biz-collaboration



Your Gorge Adventures Headquarters

★ Visitor Center
Hours:
 9:00AM - 5:00PM Mon - Fri
Skamania County Chamber of Commerce
 509-427-8911
 www.skamania.org
 visit@skamania.org

Restaurants and Bars

- 4 - Gotta Hava Java
- 8 - Rock Creek Tavern
- 13 - Skamania Lodge - 1.3 Miles **ATM**
- 15 - K'nyaw Paw Sushi & Asian Fusion
- 17 - Main Street Deli - **ATM**
- 20 - A & J Select Market & Deli **ATM**
- 21 - Red Bluff Tap House
- 31 - 77 Cork & Tap Bistro
- 34 - Walking Man Brew Pub
- 35 - Wild Columbia Salmon
- 45 - Subway
- 52 - El Rio Texicantina
- 55 - Big River Grill
- 58 - Scoopy's Social Club
- 62 - Corona's Mexican Food
- 68 - Bigfoot Coffee Roasters
- 68 - Tacos Pepe
- 75 - Clark and Lewie's Travelers Rest Saloon and Grill
- 77 - Skunk Brothers Spirits
- 91 - The Cabin Drive-Thru

Lodging

- 13 - Skamania Lodge - 1.3 Miles **ATM**
- 31 - Hotel Stevenson
- 39 - Wilder & Pine Riverside Cabins
- 88 - Rodeway Inn
- 90 - Resort at Skamania Coves - 1.5 Miles
- 92 - Art Bliss Hotel

Shopping

- 5 - Moon River Home and Living
- 9 - Bits N' Spurs
- 13 - Skamania Lodge - 1.3 Miles **ATM**
- 16 - Ocean Flight
- 17 - Main Street Conv. Store & Gas **ATM**
- 18 - Wind River Pharmacy
- 20 - A & J Market **ATM**
- 30 - Bloomsbury
- 29 - Out on a Limb
- 44 - Riverside Resale
- 47 - Out and About
- 48 - North Bank Books
- 53 - NAPA Auto Parts
- 56 - Ska. Co. Skates
- 84 - High 5 Cannabis
- 85 - Columbia Hardware
- 86 - 10 NW
- 36 - Traverse PNW

Art Galleries

- 67 - Riverhouse III Gallery

Barbers & Salons

- 70 - The Man Cave
- 57 - Stevenson Spa + Mercantile

Banks

- 28 - Riverview Community Bank **ATM**
- 61 - iQ Credit Union **ATM**
- 65 - Umpqua Bank **ATM**

Florists

- 30 - Bloomsbury

Realtors

- 43 - Windermere

Miscellaneous

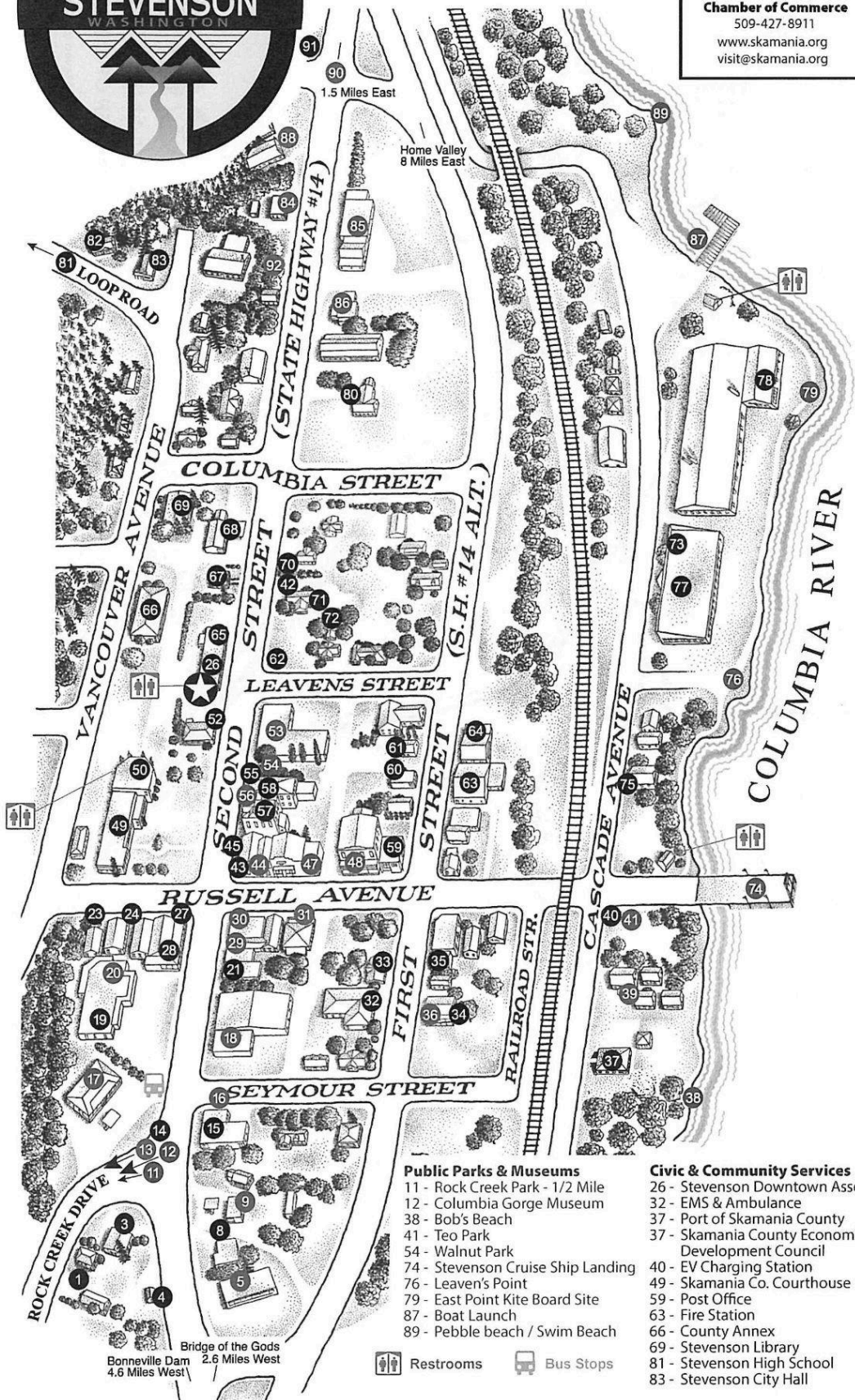
- 1 - AQC Builders
- 3 - Sam's Auto Body & Auto Sales
- 14 - Food Bank
- 17 - Main Street Chevron
- 17 - Main Street Tanning
- 19 - East Wind Laundromat
- 23 - Farmer's Insurance
- 24 - Columbia Gorge Title Co.
- 27 - Advanced Chiropractic and Massage Clinic
- 33 - Arrowhead Accounting
- 42 - Thrivent
- 48 - Pioneer Publishing
- 60 - Top Gear Driving School
- 64 - Eagles Lodge
- 68 - Bigfoot Chevron
- 71 - Stevenson Family Eye Care
- 72 - Skamania Chiropractic and Rehab
- 72 - Skamania Acupuncture Clinic
- 72 - Skamania Physical Therapy
- 73 - Country Financial
- 78 - LDB Beverage
- 80 - Stevenson Dental Care
- 82 - Stevenson Veterinary Clinic

Public Parks & Museums

- 11 - Rock Creek Park - 1/2 Mile
- 12 - Columbia Gorge Museum
- 38 - Bob's Beach
- 41 - Teo Park
- 54 - Walnut Park
- 74 - Stevenson Cruise Ship Landing
- 76 - Leaven's Point
- 79 - East Point Kite Board Site
- 87 - Boat Launch
- 89 - Pebble beach / Swim Beach

Civic & Community Services

- 26 - Stevenson Downtown Assoc.
- 32 - EMS & Ambulance
- 37 - Port of Skamania County
- 37 - Skamania County Economic Development Council
- 40 - EV Charging Station
- 49 - Skamania Co. Courthouse
- 59 - Post Office
- 63 - Fire Station
- 66 - County Annex
- 69 - Stevenson Library
- 81 - Stevenson High School
- 83 - Stevenson City Hall



Bridge of the Gods
 2.6 Miles West
 Bonneville Dam
 4.6 Miles West

Restrooms Bus Stops

Stevenson Downtown Association Biz-Collaboration Micro-Grant Application

PROJECT NAME		
GRANT FUNDS REQUEST	\$	<i>MAX. \$250 PER BUSINESS</i>
COLLABORATION DESCRIPTION		
EVENT ADDRESS		

PRIMARY APPLICANT	<input type="checkbox"/> BUSINESS OWNER	
NAME:		DAY PH.
MAILING ADDRESS:		
E-MAIL:		CELL PH.

APPLICANT	<input type="checkbox"/> BUSINESS OWNER	
NAME:		DAY PH.
MAILING ADDRESS:		
E-MAIL:		CELL PH.

APPLICANT	<input type="checkbox"/> BUSINESS OWNER	
NAME:		DAY PH.
MAILING ADDRESS:		
E-MAIL:		CELL PH.

APPLICANT	<input type="checkbox"/> BUSINESS OWNER	
NAME:		DAY PH.
MAILING ADDRESS:		
E-MAIL:		CELL PH.

COLLABORATION INFO			
EVENT OR PROMOTION START DATE		COMPLETION OR END OF PROMOTION DATE	
ADDITIONAL DETAILS:			
ESTIMATED COSTS:			
	ADVERTISING:	\$	
	ADD'L STAFF COSTS:	\$	
	OTHER COSTS:	\$	
	OTHER COSTS:	\$	
	OTHER COSTS:	\$	
	TOTAL ESTIMATED PROJECT COSTS=	\$	
	GRANT AMOUNT REQUESTED:	\$	

I certify that the above information is correct to the best of my knowledge and that the requested grant funds will be used only for purposes described in this application. I understand it is my responsibility to obtain all necessary permits and to make sure my project meets all state and local laws and codes. I certify that I will not change the proposed project description if awarded a grant, unless there is written approval from the Stevenson Downtown Association.

Printed Name of Primary Applicant: _____

Signature of Primary Applicant: _____

Date: _____